

### **Main Objectives:**

- Understand the different phases of the KM process
- Understand how to locate and to map knowledge
- Understand the different ways to capture tacit and explicit knowledge
- Understand the different ways to store/organize knowledge
- Understand the different ways to share/distribute knowledge
- Identify, locate and map the core knowledge necessary to support the key business processes of your particular organization

### **Course Description:**

The knowledge management process can be break down into sub-processes. Each sub-process has its own goals and challenges. During this seminar you will be presented with some of the techniques used to identify where the knowledge resides in your organization and you will learn how to map this knowledge. The various steps involved with capturing tacit and explicit knowledge, codifying it and sharing it will be covered. Based on your knowledge management strategy (defined during seminar (#2)) you will identify, locate and map the core knowledge necessary to support the key business processes of your organization.

### **Prerequisites:**

- Understanding Knowledge Management (seminar #1)
- Knowledge Management Strategies (seminar #2)

**Number of hours:** 6 hours